



JOB POSTING

Emergency Assistance Representative I

JOB TITLE: *Emergency Assistance Representative I*

REPORTS TO: *Emergency Assistance Program Manager*

SALARY BAND: *\$14.00 per hour*
40 hours per week
Benefit Package Options Available

Works directly with customers on an individual basis and/or provides program and general Agency information via telephone and in person. Verifies and processes customer information to determine eligibility for private, state and federally funded programs. Identifies additional customer needs and makes recommendations for referrals to additional programs. Provides customer education on a variety of topics.

See Job Description for detailed description of position

Please send resumes to:
humanresources@impactca.org

Applications are available at:
700 East Bryden Road
Columbus, Ohio 43215

Resume will be accepted until the position is filled

***EQUAL EMPLOYMENT OPPORTUNITY:** Federal and State laws apply to all forms of employment decisions and actions, including pre-employment inquiries. IMPACT Community Action is an equal opportunity employer and complies with applicable State and Federal laws relating to employment practices.*